

How to reset your password

1. Go to www.adansw.com.au and click **Login**
2. Click the **Forgotten Password** link
3. Enter your **Member ID** or **Username** associated with your account
4. Click **Send Password** button

Login to your Account

☐ Remember Me [Forgotten password](#)

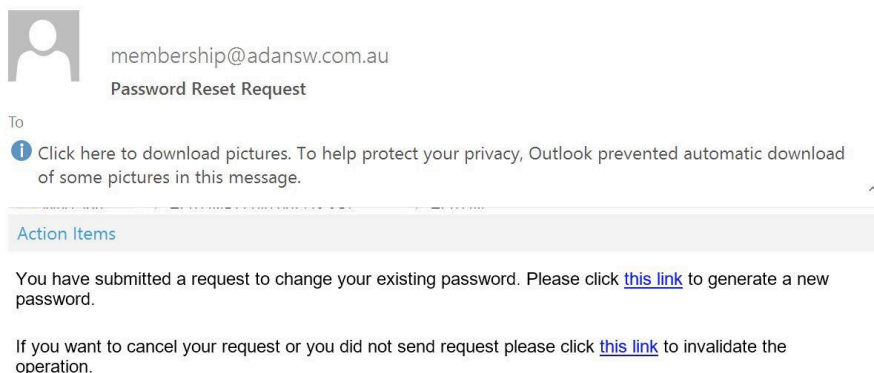
Sign In

User name or email:

Send password

[Or Create a new account? Sign Up](#)

5. If successful, it will display the following messages: **Please check your email. You have been sent instructions for resetting your password. You have 60 minutes to complete the reset process.**
 - a. Open the **Password Reset Request** email from membership@adansw.com.au
 - b. Click the link in the email to reset your password



adansw.com.au

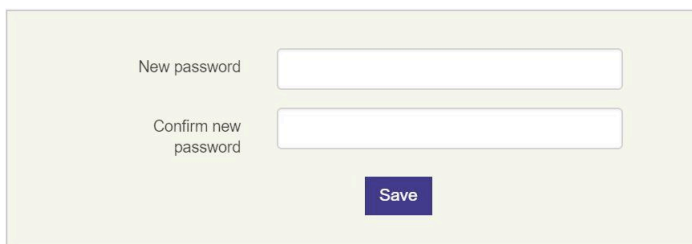
Australian Dental Association
NSW Branch ABN 34 000 021 232

Address
L1, 1 Atchison Street,
St Leonards NSW 2065

Phone
02 8436 9900

Email
adansw@adansw.com.au

- c. When redirected to the www.adansw.com.au website, enter your new password, confirm new password and click the **Save** button.



New password

Confirm new password

Save

6. If unsuccessful, it will display the following messages: **We have been unable to find that email address in our system. Please contact us so that we can provide you with your User ID and Password.** – Please contact ADA NSW via email membership@adansw.com.au or phone (02) 8436 9900